

RULES OF THE LEGISLATIVE AUDIT COMMITTEE

(1)*Purpose.* The purpose of these rules is to form a basis for the operations of the Legislative Audit Committee and to inform the members of the Legislative Assembly of the Audit Committee's procedures in order that they may assist by their suggestions and resolutions, and by studying problems that may come before the Legislative Assembly.

(2)*Parliamentary Procedure.* Except as otherwise specified by these rules, the proceedings of the Legislative Audit Committee shall be governed by the Joint Rules of the House and Senate of the Legislative Assembly, so far as they are applicable, together with *Mason's Manual of Legislative Procedure*.

(3)*Officers.* The Legislative Audit Committee shall elect, from its membership, a chair, a vice chair, and a secretary who shall serve until their successors are elected. Upon the election of the chair, the vice chair shall be elected from the other legislative body. The Legislative Auditor shall assist the secretary of the Audit Committee.

(4)*Location.* The Legislative Audit Committee's office shall be the Office of the Legislative Auditor in the State Capitol and all regular meetings shall be held at such office, but the chair may call special meetings at any other place.

(5)*Meetings.* Regular meetings of the Legislative Audit Committee shall be held at the call of the chair. Upon written request to the chair of the Legislative Audit Committee by a majority of the members, the chair is required to call a special meeting.

(6)*Quorum.* Seven members of the Legislative Audit Committee shall constitute a quorum, and a vote of seven members on the prevailing side is required to carry any motion. At least ten members of the Committee must be present to organize and elect officers.

(7)*Special Audits.* The Legislative Audit Committee, upon motion duly made and carried at any regular or special meeting of the Committee, shall direct the Legislative Auditor to make any special audit or investigation and to take such action thereon as, in its judgment, is proper and necessary to carry out the purpose and intent of the Legislative Audit Act, codified as Title 5, Chapter 13, MCA.

Any member of the Legislative Assembly, who is not a member of the committee, may, by written request filed with the Legislative Audit Committee, request a special audit of any agency of the state, and upon a vote of seven or more members of the Legislative Audit Committee approving such request, the Legislative Auditor shall make such audit.

(8) *Assistance to Legislative Committees and Individual Legislators.* The Legislative Auditor shall furnish routine information on any state agency to any legislative committee or any legislator. After the information has been compiled and furnished to the requester, the information furnished may be released upon request.

ADOPTED: March 19, 1995.

Rev. November 4, 2005